Call for ESC volunteer: Policy Assistant in Education and Youth 2023
European Solidarity Corps position in the ESN Headquarters

Erasmus Student Network (ESN) is the biggest student network in Europe, with over 530 local organisations ("sections") active in Higher Education Institutions in 45 countries. ESN has been supporting student mobility since 1989 and has its international headquarters in Brussels.

The international headquarters in Brussels is urgently looking for a European Solidarity Corps volunteer, starting at the beginning of September 2023. The position will last for 12 months.

Due to the nature of the Solidarity Corps programme, the candidate must be between 17 and 30 years old and resident in an Erasmus+ Programme or certain Partner Countries.

The volunteer will work in the fields of learning mobility, civic engagement and global citizenship education, supporting ESN’s policy and advocacy efforts at the European level, and developing meaningful competencies related to policy and external representation.

Main tasks and responsibilities

The volunteer will be part of the “policy department” of ESN, supporting ESN’s effort to make mobility more inclusive and more engaging. The volunteer will acquire knowledge in the Erasmus+ programme and other policies and programmes of the European Union and other institutions and civil society organisations.

The volunteer will be focusing on the creation of policy and project related materials (around 1/3 of the time), the support to the external representation of ESN (around 1/3 of the time) and other tasks related to the work with teams and other structures (the remaining third of the time). This will support the development of relevant analytical, organisation and creative skills.

The workload will be structured through different meetings throughout the year, after consultations with the selected volunteer.

1 This includes all EU countries plus the former North Macedonia, Turkey, Liechtenstein, Iceland, Norway, Albania, Bosnia and Herzegovina, Montenegro, Serbia, Armenia, Azerbaijan, Georgia, Moldova, Ukraine
Specifically, the post includes:

- Assisting ESN in the organisation of initiatives related to mobility and the Erasmus+ programme, including in the frame of civic engagement and global citizenship education;
- Monitoring and reporting on various policy and political developments related to Higher Education policies in Europe, Erasmus+ and other mobility programmes;
- Drafting documents and reports related to learning mobility in the fields of education and youth;
- Assisting ESN’s President in education and youth policy matters, including external representation at events and conferences;
- Promoting the Solidarity Corps programme within ESN;
- Assisting ESN in organising activities related to its internal development;
- Assisting in the Board, Secretariat and Policy Department.

The Solidarity Corps programme is a learning experience for the volunteers, and they are encouraged to suggest further tasks and projects, in addition to those mentioned above.

**Terms and conditions**

- European Solidarity Corps volunteer contract for a duration of **12 months**;
- The successful applicant should **start at the beginning of September, and no later than Monday, the 4th of September**.
- **Transport costs** in Brussels are covered;
- **Subsistence and pocket money** (450 EUR) per month is provided;
- ESN offers **450 euros** per month in accommodation expenses.
- **Hospital Insurance** is covered through the European Solidarity Corps;
- **Language classes** during working hours are covered;
- **Travel costs** to Brussels from the volunteer’s home country and back are covered.

**Qualifications & Requirements**

- Fluent in written and spoken English;
- Experience in a volunteer-led organisation;
- A structured and reliable way of working;
- Knowledge in topics discussed on a European level, including youth participation, culture and Erasmus+;
- Comfortable working in a multicultural environment;
European Solidarity Corps

European Solidarity Corps is an EU-funded programme in which volunteers from one country can go and volunteer in another. More information here.

If you would like to get in touch with some of our previous ESC volunteers, let us know!

In order to apply, please fill out this form no later than Sunday, the 9th of July at 23:59 Brussels time. Interviews will be held online shortly after that.

You will be asked to submit:

- A CV
- A short motivation letter explaining why you are interested in the position.

Should you have any questions, please do not hesitate to contact ESN's policy department at policy@esn.org